

**VILLAGE GREEN/LOWER GREEN/DELL/FOREST PARK  
Activity Sheet**

**Contact Information**

Name:  
Address:  
Phone Numbers:  
Email Address:  
Fax Number:

**Date of Event:**

**Description of activities planned:**

Specific location of event:

Number of people expected to attend:

Actual hours of use:

Actual hours of the event:

Tent Company:

Location of Tent:

Tent set up and removal dates and times:

Porta-potties must be located in building provided for them on the Village Green.  
Please name company to be used, date of arrival and removal.

Is Gazebo going to be used?

Caterer:

Signed Indemnity Agreement:

**Electrical requirements:**

**Water requirements:**

**Other information or questions:**